



# Alwyn Infant School



Build Belonging

Show Kindness

Make Choices

Adventure

## OUR SCHOOL NEWSLETTER

Issue No. 23 | 13th March 2026

### What have we been up to?

#### British Science Week

As part Science Week and to support our learning of animals and lifecycles, we have experienced a great deal of excitement with the hatching of our chicks!

On Monday, eggs were delivered to school. We set up an incubator to keep them warm and safe and waited. Actually we didn't have to wait for long as four of the chicks had hatched by Tuesday lunchtime. They were exhausted but chirping happily and scrabbling around. The remaining eggs had hatched by Thursday.



The children were amazed to see how wet and scrawny the chicks looked once they fought their way out of the shell. Luckily, the children also saw how quickly the chicks dried out and fluffed up beautifully. Once they were ready they were taken out of the incubator and placed in the brooder box. We now have 9 very healthy chicks noisily chirping away in the school.



#### Supporting Impulse Control

Recently, we have been asked by many parents for ideas to develop impulse control in young children. This is a skill we must learn and includes the ability to wait and think rather than acting impulsively. The best way to learn this is through observing and imitating adults and by playing games.

Some great games to help develop impulse control are:

- Simon Says
- Frustration
- Musical Chairs or Musical Statues
- Card games: Snap, Uno
- Heads, Shoulders Knees and Toes
- What's the Time Mr Wolf
- Yes, No Game
- Snakes and Ladders

Anything where they have to stop, wait and think. It also helps to practise the skill of being bored!



### The Alwyn Aims

These are the rules we all try to follow:

- Use kind hands, feet and words
- Say how we feel
- Look and listen
- Look after our things
- Always do our best



#### Remember to order lunches!

All hot dinners must be pre-ordered in by 8am on the day.

If your child does not have a packed lunch or ordered a school lunch, they will be given a jacket potato with baked beans.

Please talk about the menu choices with your child as we are unable to change it on the day.

School lunches for infant age children are fully funded so parents do not pay for them. They are yummy!

#### 30 day Reading Challenge

When finished, children should bring in their completed poster to show their teacher. All children with completed posters will go into the Golden Book.



Look out for photos on our Alwyn facebook page or Instagram.



# Important Upcoming Events

## Grown Ups in School Afternoon

16th - 20th March, 2pm-3.15pm

One parent/carer from each family can sign up to spend some time in their child's classroom, to support the children's learning.

Due to the size of our classrooms, we are limiting the number to 5 adults during each daily session. There will be a sign up sheet outside the classroom door where you can choose one slot. If you are unable to visit the classroom door, you can email in a request to the class email address.

We are excited to share our learning experiences with you



## Comic Relief Friday 20<sup>th</sup> March



For comic relief, we are inviting the children to wear their own clothes to school and to try and include something red in exchange for a £1 donation. Please ask the children to bring in an actual pound coin and give it to the class teacher that morning so they can see their donation. If you would like to make any further donations, you can [use this link](#). We will also be hosting Alwyn's Got Talent! The children can enter by donating 50p to tell a joke. The children will need to tell their joke to the class and the best ones will be selected to go forward to the next round! They will go head to head within their year group and the final will be across the school. The winners will receive a sticker and a certificate.

## Easter Bonnet Parade

Friday 27<sup>th</sup> March

We are inviting our children to take part in an Easter/Spring bonnet parade. Children are encouraged to design and make an Easter or Spring themed bonnet (hat) to wear to school on Friday 27<sup>th</sup> March. We will have a parade around the playground so they can all see each others' creations.

Please remember school finishes at 1.30pm as it is the end of term. The PTA will be selling treats on the playground at pick up time.

**Easter holidays: 28<sup>th</sup> March until 12<sup>th</sup> April.  
Children return to school on Monday 13<sup>th</sup> April**



## Responsible Behaviour Curriculum in Alwyn and Courthouse


Our vision is to develop well rounded, confident and responsible children who aspire to achieve their full potential. We want our children to do their best in all aspects of school life - work, play, friendships and behaviour, and to take pride in all they do. We want them to develop respect and a sense of responsibility for themselves, each other, property, the wider community and the environment. To support this aim, we follow a behaviour curriculum that is explicitly taught and also weaves throughout the whole of school life.

Each week, the classes explore a different theme. They have a Monday 'check-in' circle time to introduce it and set a goal to work towards throughout the week. On Tuesday, the Year 1 and 2 assembly is time to think about the whole school approach to the theme. They celebrate their successes with a Friday 'check-out' circle time in their class.

To support this learning, there is a weekly leaflet for parents (below) to introduce the theme and sometimes gives ideas on how to help.

THIS WEEK'S TOPIC IS

### THINKING ABOUT LANGUAGE AND COMMUNICTAION




#### Why is communication so important?

Teaching children to communicate in a respectful way and to think about the impact of their language choices is an integral part of building relationships as they get older.

### What language should we teach children not to use?

1. Don't use abusive language such as name calling or teasing especially about things people can't choose such as weight, hair colour or sexuality.
2. Don't swear especially if you are angry, swearing can be intimidating and arguments can escalate.
3. Don't shout or raise your voice. If you feel that you are getting angry, use calm down techniques or walk away if you can.


As your child's most important teacher, how you model the use of respectful language and communication is key to their development.








#### Stopping gossip.

Talking to your child about gossip and how it can affect people negatively is an important conversation to have. There are two points to make; the first is that if we hear gossip, we shouldn't pass it on as it can be very detrimental to other's mental health. The second point is that if gossip is spread about you, we mustn't let it affect our self-esteem.

## The Responsible Behaviour Curriculum



BLUE ZONE	GREEN ZONE	YELLOW ZONE	RED ZONE
 sad  tired	 happy  calm	 frustrated  worried	 angry  terrified
 sick  bored	 feeling ok  ready to learn	 silly  excited	 yelling  hitting
I can try...  stretch	I can try...  drink water	I can try...  deep breaths	I can try...  take a break

These zones of regulation are also a great way to help the children think about and identify their feelings, along with an idea to help manage them.

## What have Reception been learning this week?

This week the children have continued to enjoy learning about growing. In talk for writing, we have been looking at the book Jaspers Beanstalk; we talked about the days of the week and the different things that he did. In maths, we have been looking at different 3D shapes and the shapes within them. We have also been looking at the different ways of making 7. In phonics, we have learnt the sounds wh and tch and we continue to revisit the sounds we have already learnt. We have really enjoyed science week, where we have been able to see eggs hatching and have made an experiment with sunflower seeds, where one of the things it needs is taken away e.g. light, soil and water and one is grown with all.

**Ask me to tell you a word with the sound wh.**

**Ask me to tell you a word with the sound tch.**

**Ask me about growing sunflowers.**

**Ask me to find a 3D shape.**

**Ask me to show a way of making 7.**

Next week we will be learning the sound nk and ai. We continue to learn about 3D shapes in maths and doubles up to 5. In talk for writing, we will be reading the Gruffalo, describing and sequencing the story. In science, we will be looking forward to holding the baby chicks next and watch our plants grow.

Enjoy your weekend.

**PE day is now on Tuesdays (no PE kit needed).**

## What have Year 1 been learning this week?

Year One has been busy as usual this week. We have been learning the features of a diary entry, focusing on past tense and emotions. It has been great to see the children using a wide vocabulary to explain how they felt on their recent trip to Odds Farm. Additionally we have explored 'measures' in maths. Each class is looking at a different aspect; mass, volume or length. We have used language to compare and measure as well as lots of practical real life experiences e.g. weighing everyday objects. In Science the children explored features of reptiles, compared reptiles to groups they already know (e.g. mammals) and learnt about where they are often found. The children started to learn about welcoming a special person in RE, using a laptop in Computing and cartwheels in gymnastics. What a super week!

**Ask me which emotions I felt when I saw the animals at Odds Farm.**

**Ask me to write a sentence with an emotion word (e.g. I felt excited when...).**

**Ask me which features are found in a reptile.**

**Ask me how to look after a laptop safely.**

**Ask me what kind of number you land on when adding 2 to an odd number.**

**Ask me what kind of welcome a crowd can give to an important person.**

Next week we will be exploring why we like living in Maidenhead in Geography.

**PE days are Tuesdays and Thursdays.**

# KEY DATES!

School Year 2025-2026

## Spring Term 4

16th-20th March  
Grown ups into school  
afternoon

20th March  
Non-uniform (wear  
something red) for a  
donation to Comic Relief

23rd March  
Drama Workshops

24th March  
Reception Health Checks

27th March  
Easter Bonnet Parade  
Last day of term.  
Children home at 1.30pm

**30th March - 10<sup>th</sup> April**  
**Easter holidays**

13th April  
All children back to school

13th-17th April  
Poetry week & visiting  
authors

27th April  
IT workshops with 3

4th May  
Bank Holiday - School  
Closed

## What have Year 2 been learning this week?

This week, the children embarked on their first adventure of 2026, to The Lookout. They enjoyed exploring the different zones and taking part in the many interactive experiences. This week has been a super exciting week as we have had some special visitors. We have had some lovely chicks hatch over the course of the week. As part of our science curriculum, the children have been learning about the life cycle of a chicken and have visited the chicks to see them in their egg and chick form. The children are understandably obsessed with them.

In maths, they have continued learning their times tables and now should be regularly practicing their 2, 5 and 10 times tables at home. In English the authors of Year 2, planned and began to write their innovated version of Fantastic Mr Fox. They are very excited to write their own story.

**Ask me what my favourite part of the trip was.**

**Ask me what a micro habitat is.**

**Ask me what resources I used to make my micro habitat.**

**Ask me what 2x5 is.**

**Ask me what 5x6 is.**

**Ask me what 7x10 is.**

Next week we will learn about desert habitats and discuss why both Mr Fox and The Farmers had the right to do what they did.

**PE days: HOLLY: Monday & Friday**

**PINE: Wednesday & Friday**

**SPRUCE: Wednesday & Friday**

**Congratulations!**

**A huge 'well done' to all the children who have been in the golden book, this week.**

**We are very proud of you!**



## KEY DATES!

**School Year 2025-2026**

### Summer Term 5

18th May

Y1 Phonics Screening Check  
Information Session @ 2.30pm

22<sup>nd</sup> May

No Pens Day

Last day of term

Normal finish time

25<sup>th</sup> - 29<sup>th</sup> May

Half Term Break

### Summer Term 6

1<sup>st</sup> June

INSET Day (2) - School Closed  
for children.

2<sup>nd</sup> June

All children back to school

5th June

Class Photographs

8th-12th June

Phonics Screening Check for  
Year 1

15<sup>th</sup> June

Yr2 Trip to Wellington Country  
Park

26<sup>th</sup> June, 9.15-11am

Sports morning with Grown  
Ups (Sports Day)



*Join Our*

# **Easter Bonnet Celebration**

*Friday 27<sup>th</sup> March*

*Create at home - Wear to school*

**PTA - Ice cream treat stall after school on  
Courthouse Playground**



***Top Tip: Don't worry about perfection—recycled materials, paper flowers, bunny rabbit headband, or even a decorated baseball cap are all welcome.***

CATERLINK'S

# BIG FOODIE WALL ART PICTURE



**EATE VIBRANT FOOD ART PICTURES FOR OUR WALLS!**

## FANTASTIC PRIZES!

FOR THE PUPIL WINS:



**£20 BOOK VOUCHER!**

FOR THE WINNING SCHOOL:



OR



A completed, VIBRANT FOOD ART PICTURE (e.g. A mural) FOR YOUR SCHOOL WALL or £200.

Winning artwork featured in primary marketing!

## HOW TO ENTER:



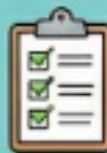
**POST:**

Caterlink Competition,  
Hop House,  
Lower Green Road,  
Pembury, Kent,  
TN2 4HS



**EMAIL:**

[info@caterlinkltd.co.uk](mailto:info@caterlinkltd.co.uk)



**DETAILS:**

**IMPORTANT:** Keep original artwork. Include Pupil Name, Age & School (on back/filename) plus full School Name, Address & Contact!

**DEADLINE: 5pm, 31st March 2026.**

**WINNERS NOTIFIED: End of May 2026.**

**WE CAN'T WAIT TO SEE YOUR AMAZING IDEAS!**





# Our Fabulous Parent Teacher Association

Remember as a member of the school community, you are automatically part of the Parent and Teacher Association (PTA). They run brilliant events throughout the year but need your help. Please get in touch with them if you wish to take part or have some great ideas to share

## PTA - Upcoming Event Treat Friday 27<sup>th</sup> March

The PTA is excited to announce our next event; Treat Friday, which will take place after school in Courthouse playground.

Families are warmly invited to join us for a selection of tasty treats and a chance to catch up with other parents and children at the end of the week. It's a lovely way to bring our school community together while raising funds to support activities and resources for the children. We hope to see many of you there, and thank you as always for your continued support of the PTA.

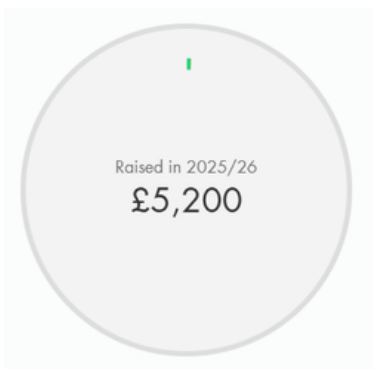
Cash and card accepted.

The PTA works tirelessly to boost fundraising efforts and the dedication from the school community truly shines. Through a vibrant mix of events like lively Discos, festive Christmas and Summer Fairs, competitive Quiz Nights, and creative colouring competitions, we've managed to not only raise substantial funds but also bring our community closer together. The money raised through the PTA is spent by Alwyn and Courthouse on all sorts of things that enhance school life at Alwyn and Courthouse schools.

### Match funding

We have some amazing parents who, through their work, have added to the funds we raise via Match funding; where their company match the amount raised on the event/stall they have helped run. We have had support from Microsoft, Barclays and Heathrow. Does your company match fund?

<https://www.alwyncourthousepta.com/matchfunding>



# Easter Holiday Camps/Activities

Holiday Events Disclaimer: Please note that the events listed are organised by external parties and are not endorsed or recommended by Alwyn Infant School. We provide this information as a courtesy to our community. We advise families to exercise their own discretion and judgement when participating in any events or activities.



## Easter Swim Intensives

Wednesday 8th-Friday 10th April  
3 morning course: £45 (30mins) or £52 (45mins)  
at Claire's Court Girls' School

TIME	CLASS 1	CLASS 2	CLASS 3	CLASS 4	CLASS 5
9.15AM	<b>SWIM FIN</b> Beginners aged 3-6 years	<b>STAGE 1 ADVANCED</b> Age 4+, can put face in water/swim with noodle	<b>STAGE 2 ADVANCED</b> Can swim 5m in each stroke	<b>STAGE 3 ADVANCED</b> Can swim 10m in each stroke	<b>STAGE 4 ADVANCED FINS</b> Can swim a length in each stroke
9.45AM	<b>SWIM FIN</b> Beginners aged 3-6 years	<b>STAGE 2</b> Can swim on front and back 3m+	<b>STAGE 2 ADVANCED</b> Can swim 5m in each stroke	<b>STAGE 3 ADVANCED</b> Can swim 10m in each stroke	<b>STAGE 3 ADVANCED FINS</b> Can swim 3/4 of a length in each
10.15AM	<b>SWIM FIN</b> Beginners aged 3-6 years	<b>STAGE 1 ADVANCED</b> Age 4+, can put face in water/swim with noodle	<b>STAGE 2 ADVANCED</b> Can swim 5m in each stroke	<b>Plus holiday club activities</b>	
10.45AM	<b>STAGE 1 ADVANCED</b> Age 4+, can put face in water/swim with noodle	<b>STAGE 2 ADVANCED</b> Can swim 5m in each stroke	<b>STAGE 3 SYNCHRO (45 MINS)</b> Artistic swimming for stage 4+		

[www.letsdivein.co.uk](http://www.letsdivein.co.uk)

Book your preference on your client portal or  
Contact:  
[bernice@letsdivein.co.uk](mailto:bernice@letsdivein.co.uk) for more info



## WISE OWLS EASTER HOLIDAY CLUB

COURTHOUSE JUNIOR SCHOOL, MAIDENHEAD

**BOOK NOW**

**Easter Holiday Club**  
Monday 30th March – Friday 10th April  
8:30am – 5:30pm  
Courthouse Junior School, SL6 5HE

Our Easter programme is packed with seasonal excitement, hands-on activities, outdoor adventures and memorable themed experiences. With a carefully designed timetable and flexible free-choice zones, children enjoy the perfect balance of structured sessions and independent exploration.

- Children ages 3-14 years
- From just £39.50 per day\* (only £4.38 per hour)
- Home cooked, healthy all day menu only £6.85
- Activities to suit all interests and abilities

Every child has a pastoral care worker to ensure their wellbeing

*"My favourite thing about holiday club is they give us lots of free time to do what we want."*

**BOOK ONLINE**  
[wiseowlschildcare.co.uk](http://wiseowlschildcare.co.uk)  
01628 620013  
[info@wiseowlschildcare.co.uk](mailto:info@wiseowlschildcare.co.uk)  
Pay by childcare voucher or tax-free childcare



# Community Pages: What is happening in our local area?

Community Events Disclaimer: Please note that the events listed are organised by external parties and are not endorsed or recommended by Alwyn Infant School. We provide this information as a courtesy to our community. We advise families to exercise their own discretion and judgement when participating in any events or activities.

## Girls

Want to Get Active & Have Fun?  
**Come and Play Cricket**  
at  
**Boyne Hill CC**

**"ALL ABILITIES WELCOME"**  
Just come along on a Friday night.  
No kit or equipment required.

**BAR & BBQ  
FRIDAY NIGHTS**





All Ages from  
Under 4 (Reception)  
up to U15 (Year 10)

### Girls Training

Fridays U8-U9 6.00pm-7.00pm (Softball)  
U10-U15 6.00pm-7.00pm (Softball & Hardball)  
Saturdays U4-U7 All Stars 9.30am-10.30am (Softball)

**Contact**  
Jack Spencer Jones  
jacks pencerjones@yahoo.co.uk 07595463584

**INSTRON** **GOYALS**

@BoyneHill CC    Boyne Hill CC    boynehillcc1890  
Address: BoynGrove, HighwayRoad, Maidenhead, Berkshire, SL6 5AE

## TISKA

TRADITIONAL INTERNATIONAL  
SHOTOKAN KARATE



A FUN & FRIENDLY COMMUNITY FOR CHILDREN,  
ADULTS & FAMILIES WITH AMAZING BENEFITS:  
**BUILD CONFIDENCE, RESILIENCE, GAIN FOCUS,  
IMPROVE SELF DISCIPLINE WHILST  
IMPROVING FITNESS & LEARNING SELF DEFENCE**

**2 WEEK FREE TRIAL**

<b>LOCATED IN</b> Furze Platt Leisure Centre Furze Platt Road MAIDENHEAD	<b>SESSIONS</b> Sunday 8th March 2026 2:15pm then every Sunday thereafter
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**CONTACT US**

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@tiskakarate\_senseihmbi  
TISKA Karate Maidenhead



SCAN FOR OUR WEBSITE



## Train to Teach in Windsor & Maidenhead

### RBWM SCITT (School Centred Initial Teacher Training)

Providing Exceptional Local Teacher Training Since 2002

We offer a high-quality, bespoke training experience with personalised support. We are proud of our success: **100% of our trainees** have achieved Qualified Teacher Status (QTS) and gained employment.

**Partnership with Bath Spa University**  
All trainees gain a **Postgraduate Certificate in Education (PGCE)** worth 60 Master's credits alongside their QTS.

**Choose Your Pathway**

- Postgraduate Fee-Funded (Primary or Secondary)**
  - Primary:** ages 3-7 or 5-11.
  - Secondary:** ages 11-16 or 14-18 across a wide range of subjects.
  - Structure:** September to July, 4 days a week in a lead school / 1 day in central training, 6-week second placement in a contrasting school environment.
  - Funding:** Training costs of **£8,000** are covered by Student Finance.
- Postgraduate Teaching Apprenticeship**
  - Salonied Route:** A 1-year employment program for those with **considerable school experience** (e.g. HLTAs or TAs with 3+ years experience).
  - Funding:** Training costs of £8,000 are covered by the apprenticeship levy.

**Why Train With Us?**

- Local Expertise:** Training is delivered by advisers and leading practitioners.
- Diverse Settings:** A wide variety of schools, including nursery, primary, secondary, and middle schools.
- Financial Support:** Bursaries or scholarships of up to £31,000 may be available for fee-funded trainees. See: [Teacher Training Funding](#)

**Entry Requirements**

- Degree: UK Honours degree (2:2 or above).
- GCSEs: Grade 4 (C) or above in English and Maths (plus Science for Primary).
- Overseas qualifications must be verified by UK ENIC (see [UK ENIC website](#)).
- Equivalency tests can be gained through the following provider: [Equivalency Testing](#)



**How to Apply**

- Apply through the Government's Apply for Teacher Training service ([Apply for Teacher Training](#))

**Useful Links**  
[RBWM SCITT website](#)    [Bath Spa University](#)    [Apply for Teacher Training](#)  
[Get Into Teaching](#)    [Student Finance](#)

**Contact**  
 claire.murray@achievingforchildren.org.uk  
 07710 913454

[Follow us @rbwm\\_scitt](#)

# Penalty Notice Changes

Term Time Leave is only allowed in exceptional circumstances and must be agreed, in advance, by the Head of School. An Exceptional Leave form must be completed and the school may ask for further evidence to support the application.

## First Offence

The first time a Penalty Notice is issued for unauthorised term time leave or irregular attendance the amount will be:

- £160 per parent, per child, paid within 28 days.
- Reduced to £80 per parent if paid within 21 days.



**Please ensure you communicate all absences for your child to school.**

## Second Offence

Within 3 years, if a second Penalty Notice is issued for unauthorised term time leave or irregular attendance the amount will be

- £160 per parent, per child, paid within 28 days.
- No reduction for early payment.

## Third Offence Onwards - Within 3 years of the first offence

The third time an offence is committed for unauthorised term time leave or irregular attendance a Penalty Notice will not be issued and the case will be presented straight to the magistrates court.

Fines can be around £2500 per parent, per child. Cases found to be guilty in the magistrate's court can show as a criminal record.

## Notices to Improve

A Notice to Improve is a final opportunity for a parent to engage in support and improve before a penalty notice is issued. If the national threshold has been met and support is appropriate but offers of support have not been engaged with by the parent or guardian or have not worked, a Notice to Improve should usually be sent to give parents or guardians a final chance to engage in support.

A Notice to Improve does not need to be issued in cases where support is not appropriate and an authorised officer can choose not to issue one in any case, including cases where support is appropriate but they do not expect a Notice to Improve would have any behavioural impact (because the parent has already received one for a similar offence).

If sufficient improvement is not made following the service of a Notice to Improve, a penalty notice may be issued either during or at the end of the designated time period.

## Don't forget.

Penalty Notices are issues Per Parent, Per Child.  
For example 3 siblings absent would result in each parent receiving 3 fines. This could amount to £960

[Click this link to visit the school website for further information.](#)



## 10 sessions in 10 weeks

Penalty Notices will be considered for any 10 sessions (not days) of unauthorised absence in 10 weeks.

**5 Consecutive days** of term time leave can trigger a Penalty Notice

## Punctuality

Children in Reception should be at the classroom door by 8.45am.

Children in Years 1 and 2 should be at their classroom door by 8.50am.

If your child arrives to school after these times, your child will receive an unauthorised late mark- this affects your child's attendance. The school gates are locked at 9am.

If arriving late, you must bring your child into the school office and sign them into school with a reason for the lateness.

# School Day

Year Group	Reception	Year 1	Year 2
Start	8.45am	8.50am	8.50am
Lunch	11.45am - 12.45pm	12pm - 1pm	12.20pm - 1.20pm
Finish	3.15pm	3.20pm	3.20pm
→	→	→	→

## The School Gates

The Alwyn and Courthouse gates open at 8.40am until 9.00am and 3.10pm until 3.35pm

The opening times allow movement between our two schools and provide different points of access which should help with traffic and parking in our area.

The gate opening times are different from the time your child is required to be in school.

## The Importance of Being on Time

**Reception children need to be in school by 8.45am.**

**Year 1 and 2 children need to be in school by 8.50am.**

The classroom doors will open at these times and close as soon as the last child in the line enters the classroom; this usually takes less than 3 minutes. Any child arriving after the classroom door is shut, will be marked as late. Knocking on the classroom door once it is closed is disruptive to the children as their teacher is having to keep opening the door instead of settling their class for the morning.

Please be on time every morning. It can be worrying for a child to enter a classroom late especially when their classmates are sat on the carpet ready to learn. All children should have come into school, put their belongings in the cloakroom, their book bag in their drawer and their water bottle in the tray and have been registered before 9am each morning.

## Attendance Matters

Being in school every day is extremely important for all children in order to receive the best possible start to their learning. Your child's attendance is vital to a successful education, as this is the foundation for lifelong learning. Lessons are planned in sequences and if a child misses a part of this sequence, they are at a disadvantage when it comes to committing that learning to long term memory.

If your child is slightly under the weather, but well enough to come into school, send them in and mention it to the class teacher. They will keep an eye on your child and phone you if there are any concerns.

## Reason for absence

Please let the office know the specific reason for your child's absence rather than feeling unwell or ill. This helps us monitor any small outbreaks of similar virus' and supports the recording of absence.

## Medical Appointments

If you have a medical appointment during the school day, inform the school before the appointment and provide a GP/Hospital appointment card or letter.

## Leave Requests

Holidays during term time will not be authorised. Any other exceptional circumstances will require supporting evidence that shows the child has to attend something that results in missed school days.

Fixed Penalty Notices (fines) may be triggered if your child misses 5 consecutive days of school or 10 sessions in 10 weeks. A session means a morning or afternoon, not a day.

Please ensure that you make all reasonable efforts to send your child into school.