



Dear Parents/Carers,

2nd September 2022

START OF THE SCHOOL YEAR 2022-2023

We are looking forward to having you all back in school on **Monday 5th September**. I hope you had a lovely summer break and a well-earned rest. I just wanted to remind you of a few things before we start back.

Year 1 and Year 2 start at 8.50am each morning. The school day ends at 3.20pm.

The children should be dropped off and collected at their classroom door. For the first couple of weeks this may take a little longer as the teachers get to know you and anyone else who is authorised to collect your child. Children under 16 are not allowed to collect Alwyn children from school.

The main gate to the playground is to enter and exit the school during collection and drop off times. The gate at the side of the school building, along from the Year 2 classrooms, is to exit only. Please do not come into school this way as the pathway leading to it is far too narrow for two way foot traffic. You can also access Alwyn via the Courthouse gate.

The Alwyn gates will be opened at 8.40am and closed at 9am each morning. In the afternoon, they will be opened at 3.10pm and locked at 3.30pm. After these times, you will only be able to enter the building through the school office.

Children should wear their school uniform to school. Years 1 and 2 will wear their PE kit to school on their PE days and no jewellery, for health and safety reasons. You will be informed when the class PE days are by the class teachers.

We hope to make your child's transition to their new teacher and classroom as smooth and enjoyable as possible. Please do talk to the class teacher if you have any concerns or worries.

Here are a few points to remember.

- If you are late into school in the morning and the classroom door is closed or the gates are locked, you will need to bring your child to the school office to sign them in. They will be recorded as late on the school register.
- If you know you are going to be late to collect them at home time, please contact the school office to let us know. Your child will only be sent home with you or the people you have told us about.
- Children should bring in their book bag and a named water bottle every day. They may need their lunch box, a coat if the weather is cold or sun protection if it is sunny. Children should not bring in any other equipment/toys from home. They should not bring hand sanitiser into school.

- On their PE days children in Year 1 and 2 are to wear their PE kit to school.

Timings for the school day:

Year Group	Reception	Year 1	Year 2
Start	8.45am	8.50am	8.50am
Lunch	11.45am - 12.45pm	12pm - 1pm	12.20pm - 1.20pm
Finish	3.15pm	3.20pm	3.20pm
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The children will be offered a healthy snack of fruit or raw vegetable each morning.

We are disappointed that the new lunchtime ordering system is not ready, however we will keep you updated. In the meantime, the children will order their lunch each morning with the class teacher. The new menu does look delicious so I would encourage all the children to try a school dinner.

Have a lovely weekend and we will look forward to seeing you on Monday.

Best wishes
Kirsty Grierson
Head of School