

You will shortly be receiving an email inviting you to sign up to My Child At School, which is part of Bromcom, the pupil information system we use in school.

Using either the web browser version or the mobile app, you will be able to view some of the information we hold about you and your child. By clicking on the attendance tab, you will be able to view your child's attendance data for the current academic year. The data collection form tab will show you the basic contact information we hold for you, as well as a summary of any medical conditions we have on file for your child and details of any additional adults authorised to collect your child. On the web browser version, click on the blue button on the top right to switch between your details and your child's details.

At the moment, we are only using a small amount of the functionality of the My Child At School (MCAS) service, but over the coming weeks/months we will be using this for uniform purchases, trip payments and parents evening bookings.

If you download the app, you will receive any text messages we send via a push notification on the app rather than by SMS (text message) **so please ensure you allow notifications on your device.** This will save the school a significant sum of money over the year. For some less urgent reminders that have previously been sent by SMS, we will start to use the announcement function within MCAS. Email correspondence will continue to be sent as usual.

Registration invitations will be sent by email to your email address registered with the school. We will only be sending invitations to those recorded as having parental responsibility. When you log in, you will only be able to see yours and your child's data. You will not see the details of any other parent or contact who may be registered for your child.

We would like to encourage all parents to register for My Child At School as this will be a really useful service which we hope to use more and more over the year.

If you have any problems registering for My Child At School, please contact the school office. Once registered, if you forget your password you should be able to reset this yourself via the reset password link on the login page.

A parent user guide can be found attached.

Please note that the registration link you will receive is only valid for 4 hours, however, if you miss this deadline, you are able to use the reset password facility to still access MCAS.