



# Accessibility plan

## Alwyn Infant School

<b>Approved by:</b>	Governing board	<b>Date:</b> 19/1/22
<b>Last reviewed on:</b>	January 2022	
<b>Next review due by:</b>	January 2025	

## **Legislation**

S 149 Equality Act 2010 provides a single Public Sector Equality Duty (PSED) that applies to public bodies, including maintained schools and Academies. Under the PSED a public authority must, in the exercise of its functions, have due regard to the need to:

- eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
- advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Schools are required under the Equality Act 2010 to have an accessibility plan. The purpose of the plan is to:

- Increase the extent to which disabled pupils can participate in the curriculum
- Improve the physical environment of the school to enable disabled pupils to take better advantage of education, benefits, facilities and services provided
- Improve the availability of accessible information to disabled pupils

Our school aims to treat all its pupils fairly and with respect. This involves providing access and opportunities for all pupils without discrimination of any kind. The plan will be made available online on the school website, and paper copies are available upon request. Our school is also committed to ensuring staff are trained in equality issues with reference to the Equality Act 2010, including understanding disability issues.

Schools are required to make 'reasonable adjustments' for pupils with disabilities under the Equality Act 2010, to alleviate any substantial disadvantage that a disabled pupil faces in comparison with non-disabled pupils. This can include, for example, the provision of helper or adjustments to premises.

The school supports any available partnerships to develop and implement the plan.

Our school's complaints procedure covers the accessibility plan. If you have any concerns relating to accessibility in school, this procedure sets out the process for raising these concerns.

## **Definitions**

The Equality Act 2010 defines an individual as disabled if he or she has a physical or mental impairment that has a 'substantial' and 'long-term' adverse effect on his or her ability to undertake normal day to day activities.

Under the Special Educational Needs and Disability (SEND) Code of Practice, 'long-term' is defined as 'a year or more' and 'substantial' is defined as 'more than minor or trivial'. The definition includes sensory impairments such as those affecting sight or hearing, and long-term health conditions such as asthma, diabetes, epilepsy and cancer.

## **Monitoring arrangements**

This document will be reviewed every **3** years, but may be reviewed and updated more frequently if necessary.  
It will be approved by the governing board.

## **Links with other policies**

This accessibility plan is linked to the following policies and documents:

- Health and safety policy
- Equality information and objectives (public sector equality duty) statement for publication
- Special educational needs and disabilities (SEND) information report
- Supporting pupils with medical conditions policy

## Action plan

This action plan sets out the aims of our accessibility plan in accordance with the Equality Act 2010.

Access to the curriculum				
Current good practice:				
Targets	Actions to be taken	Timeframe	Responsibility	Outcome
Continue to identify and remove barriers to learning and participation for children with SEND	<ul style="list-style-type: none"><li>• Staff training</li><li>• Access LA support through area SENDCo and educational psychologist</li><li>• Collaboration within the Alwyn and Courthouse Federation</li></ul>	2021-2022	Executive Headteacher SENDCo	
Develop collective expertise in scaffolding and targeted intervention				
Develop expertise in supporting emerging SEND and addition to SEND register				

## Access to the physical environment

Current good practice:

The environment is adapted to meet the needs of children as required:

- Ramps wherever there are steps
- Wide corridors
- Disabled parking bay
- Disabled toilet and changing facilities, including hand rails
- Resources at wheelchair accessible height

Treat all applicants for employment fairly and do not discriminate against because of any disability.

Targets	Actions to be taken	Timeframe	Responsibility	Outcome
Respond to emerging needs in a timely manner	<ul style="list-style-type: none"> <li>● Review environment when a child with a particular disability is admitted</li> <li>● Liaise with parents, previous setting and specialist support groups as necessary</li> <li>● Access survey when a child with needs is admitted or moves to a new classroom</li> <li>● Corridors kept clear</li> <li>● Furniture, equipment and resources selected, adjusted and located appropriately e.g. pegs and sinks at appropriate height.</li> <li>● Observation of pupil around school.</li> <li>● Peers made aware of the child's special needs as appropriate.</li> <li>● PEP (Personal Evacuation Plan) devised for all children with a physical disability.</li> </ul>	Ongoing	Executive Headteacher SENDCo	

Access to information				
Current good practice:				
Targets	Actions to be taken	Timeframe	Responsibility	Outcome
Continue to ensure that there are no communications barriers with any member of the school community.	<ul style="list-style-type: none"> <li>• All correspondence to continue to be written in plain English and using a clear font</li> <li>• Variety of formats for messages, including video</li> <li>• Identify parents/carers who have disabilities that could affect their interaction with the school</li> <li>• Clear signage</li> <li>• Large print resources, interpreters and induction loops available</li> </ul>	Ongoing	Executive Headteacher	

Action Plan 2019 – 2022 Reviewed:

ACCESS TO THE CURRICULUM February 2019 – February 2022					
Time Frame	Targets	Strategies	Outcome	Cost Implication	Target Achieved?
Ongoing	<p>Continue to develop staff awareness of children with Special Educational Needs.</p> <p>Provide specialist training for teachers/support staff to support pupils with particular disabilities, when a pupil with a particular disability is admitted.</p>	<p>INSET Training Continuing Professional Development</p>	<p>SEN children make good progress.</p> <p>Confidence demonstrated by staff when teaching and interacting with a child with a disability.</p>	<p>Training costs. Resource and equipment costs.</p>	Yes but keep under review
Ongoing	All staff continue to have high expectations of all pupils and strive to remove barriers to learning and participation.	<p>INSET Training and purchase of resources, Continuing Professional Development Planning, assessment &amp; tracking Lesson observations Provision grids P Scale 1-4 tracking (non subject specific) Pre-Key Stage 1 Standards 1-4 (replacing P Scale 5-8) Liaison with parents/carers Special books/paper</p>	Children make good progress.	<p>Training costs. Resource and equipment costs.</p>	Yes but keep under review
Ongoing	<p>Lessons continue to provide opportunities for all pupils to achieve.</p> <p>Staff continue to recognise and plan for additional time and effort needed by some disabled pupils (e.g. lip reading by hearing impaired children/slow writing speed for children with dyslexia)</p>	<p>Planning Lesson observations Provision grids P Scale 1-4 tracking (non subject specific) Pre-Key Stage 1 Standards 1-4 (replacing P Scale 5-8) Tracking pupil progress</p>	Children make good progress.	Possible TA support	Yes when needed

	All staff recognise and allow for the additional time required by some disabled pupils to use equipment in practical work.				
Ongoing	Continued rigorous analysis of pupil achievement data for those who are on the SEN register or who have a disability.  All teachers, and governors, to understand what our assessment data tells us.	Progress of all pupils tracked All appropriate data passed to new teacher at end of school year  Staff meetings tracking pupil progress through in-school assessments and DfE data  Regular data presentation to governors	Staff gather information/data to accurately track the progress of SEN pupils and pupils with a disability.  All teachers understand the assessment process, use it for planning and use it to ensure all pupils are making at least good progress.	N/A	Yes
Ongoing	All reasonable adjustments will be made to ensure children can participate in activities. If, however, there are no viable alternatives or ways of enabling disabled pupils to participate, they will be given alternative experiences.	TA support Planning All staff made aware of specific needs Liaison with parents/carers/outside agencies	Alternative experiences provided.  Children enjoy and gain from the alternative experiences.	Resources and equipment purchased when necessary	Yes
Ongoing	School visits continue to be accessible to all pupils regardless of attainment or impairment	Refer to Off-site and Hazardous Activities file Risk assessments made Pre-visit when appropriate Appropriate adult/child ratios Close liaison with parent/carer	All children participate fully in all school visits.  Appropriate risk-assessments prepared.	Extra adult support as necessary	Yes
Ongoing	Ensure that disabled pupils participate equally in out of school hours <b>clubs</b> and activities	Ensure all out of school hours clubs are available to all pupils TA support available when necessary	All pupils participate in a range of out of school hours activities.	TA support at the clubs.	Yes

		Monitor participation			
Ongoing	Ensure access to new computer technology/resources is appropriate for all pupils	Computing subject leader to ensure all staff are aware of new software and hardware Computing subject leader to monitor full access and use of ICT equipment through planning, questioning and observation.	Computing subject leader to monitor full access and use of ICT equipment through planning, questioning and observation.	N/A	Yes
Every year	Our pupils, with a disability, encouraged to visit their next school prior to the induction day and as often as is appropriate.	Parents/carers informed of this opportunity and encouraged to take it up	Those pupils with particular needs and/or concerns visit the school and become more confident in the transition.  Headteacher offers to accompany parents/carers with their child.	N/A	Yes

ACCESS TO THE PHYSICAL ENVIRONMENT February 2019 – February 2022					
Time Frame	Targets	Strategies	Outcome	Cost Implication	Target Achieved?
Prior to & when a child is admitted	Building modification to take into account the needs of the child when a child with a particular disability is admitted.	Appropriate strategies taken according to the needs of the individual. Parents/carers to be consulted Disabled societies/groups to be consulted.	Child able to move freely and safely around the whole school.	Building and modification costs made when necessary	Yes
Ongoing	The layout of all areas, including classrooms, continues to allow access for all pupils.	As above plus: Corridors kept clear. School kept as tidy as is appropriate.	Child able to move freely and safely around the whole school.	N/A	Yes

		<p>Site controller to monitor areas to ensure they are accessible.</p> <p>Teachers evaluate the use of space and furniture in classrooms and organise to ensure access for all pupils.</p> <p>Pupils encouraged to push their chairs in.</p>			
When a child is admitted and as they move through the school.	<p>Access survey completed when a pupil with a particular disability is admitted and moves to a new classroom to ensure that there are no physical barriers to access for pupils with a range of disabilities.</p> <p>Classrooms optimally organised for disabled pupils.</p> <p>Furniture, equipment and resources selected, adjusted and located appropriately e.g. pegs and sinks at appropriate height.</p>	<p>Consultation with pupil.</p> <p>Regular review of premises with particular children in mind.</p> <p>Observation of pupil around school.</p> <p>Consultation with parents/carers and appropriate agencies.</p> <p>Peers made aware of the child's special needs as appropriate.</p> <p>Research</p>	<p>Child able to move freely and safely around the whole school.</p> <p>Full physical access to the curriculum.</p> <p>All furniture/ equipment and resources are fit for purpose.</p>	Possible purchasing costs	Yes
When necessary	PEP (Personal Evacuation Plan) devised for all children with a physical disability.	Site controller to write Personal Evacuation Plan in consultation with teacher and pupil and parents/carers.	All children with a disability to have a Personal Evacuation Plan so all children able to exit school safely in an emergency and practice.	N/A	Not needed
When relevant	<p>Treat all applicants for employment fairly and do not discriminate against because of any disability.</p> <p><i>No question about an applicant's health can be asked before making a job offer, unless specifically related to intrinsic function of job.</i></p>	Application paperwork and adverts.	Disabled and non-disabled applicants apply for job vacancies.	None additional to existing advertising costs	Yes

ACCESS TO INFORMATION February 2019 – February 2022					
Time Frame	Targets	Strategies	Outcome	Cost Implication	Target Achieved?
Ongoing	Staff familiar with technology and practices to assist pupils and parents/carers and visitors with disabilities e.g. positioning when talking to a hearing impaired person.	Appropriate training when necessary	Pupils/parents and carers/visitors feel welcomed and understand everything around them.	Possible supply costs	Not needed
Ongoing	All correspondence to continue to be written in plain English and using a clear font.	Clear font used for all correspondence	All correspondence clearly written.	N/A	Yes
At the start of each school year and when children join in year	Identify parents/carers who have disabilities that could affect their interaction with the school.	High level of awareness from all staff. Information shared with other members of staff	School aware of, and able to meet needs of disabled parents/carers.	N/A	Yes
At the start of each school year and when children join in year	Ensure that there are no communications barriers with any member of the school community.  All staff to continue to ensure that both in lessons and parent/carer meetings/presentations information is presented in a user-friendly way for people with disabilities e.g. by reading aloud overhead projections and describing diagrams, making use of interpreters	Good use of ICT Clear speaking during presentations and hand-outs available Lesson planning Observations Pupil interviews SEN monitoring Provision grid reviews TA feedback Parent/carer interviews Parent/carer questionnaires Advice to be taken from professional/voluntary agencies when necessary.	All children and adults understand information presented to them.  School aware of, and able to meet, needs of disabled parents.	Payment of any professionals consulted	Yes but keep under review

Ongoing	Ensure that positive attitudes to disabled people are reflected in the curriculum and ensure the use of positive language when talking and writing about disabled people.	Staff awareness. All inappropriate resources removed and new resources thoroughly checked PSHE planning	Pupils do not exhibit negative views of disability. No instances of negative terminology found in written or spoken form.	N/A	Yes but keep under review
Ongoing	Continued purchasing of resources to positively represent disability.	Build up of resources for PSHE	Resources available to all staff.	Cost of resources	Yes but keep under review